



# NELSEN STEEL COMPANY

9400 W. Belmont Ave., Franklin Park, IL 60131-2898  
Phone: 847-671-9700 Fax: 847-671-9775

## COMPANY HISTORY

Nelsen Steel Company is a cold drawn steel processing manufacturing company in the near north suburb, Franklin Park (about 10 minutes from O'Hare Airport). We have about 25 Office employees and 55 Mill employees. The Nelsen Family established the Company in 1939 and still going strong after three successful generations.

- JOB TITLE:** Maintenance Technician                      **STATUS:** Full-Time –Non-Union
- JOB DESCRIPTION:** The Maintenance Technician regularly performs high-level electrical and mechanical installation and maintenance of field & plant equipment and facility. He or she will provide back up on other plant and field production activities as needed.
- ESSENTIAL DUTIES AND RESPONSIBILITIES:** Ensures both quality standards and timelines are met. Must maintain focus and attention to details to ensure accuracy yet always work toward maximizing productivity without negatively impacting accuracy. Must minimize or eliminate contamination and support trace ability objectives. Compliance with Quality Plan standards, ISO instructions, safety programs and policies, Company/department/location policies and legal requirements is maintained. Helps organize and plan ahead, including conducting seasonal prep work to get enough labor, prepare equipment, schedule materials, etc. He or she will ensure the proper set-up, calibration, operation, and maintenance of equipment, machines, and facility.
- COMPETENCIES:** Ability to climb and/or work in elevated areas; standing/sitting for extended periods; Operating machinery, motor vehicles such as trucks and/or forklifts; repetitive motion and/or repetitive lifting (minimal requirement 60 lbs.), exposure to weather and environmental conditions (e.g., heat, dust, cold).
- DESIRED REQUIREMENTS:** **Must have experience working on overhead cranes and proven ability to troubleshoot & repair machinery. Familiarity with hydraulics, pneumatics, and electrical is also desired.**
- SALARY:** \$17 - \$20 hourly (depending on experience) + *Plus Monthly Incentive*
- WORK HOURS:** Day Shift with over-time available
- BENEFITS:** Free single coverage for: Medical, Dental, and Vision Insurance. *Shared cost for additional dependent coverage (50%).*
- LIFE INSURANCE:** Ensured for 10K. *Additional coverage may be purchased through Nelsen's AFLAC program.*
- RETIREMENT PROGRAM:** 401K Plan. *As an added Bonus, Nelsen matches half up to 6%*
- ALLIED FLEXIBLE SPENDING ACCOUNT:** Pre-tax medical expense & child care reimbursement account.
- VACATION:**
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| 1 year of service          | 1.67 hrs. Per pay period (1 week vacation) |
| 2 thru 8 years of service  | 3.33 hrs. Per pay period (2 week vacation) |
| 9 thru 14 years of service | 5.00 hrs. Per pay period (3 wks vacation)  |
| 15 years of service        | 6.67 hrs. Per pay period (4 wks vacation)  |

**Please mail/email cover letters and resumes to:**  
**Sophia Granobles – [humanresources@nelsensteel.com](mailto:humanresources@nelsensteel.com)**